

Sanibel-Captiva Conservation Foundation

Donor Privacy Policy

The Sanibel-Captiva Conservation Foundation (SCCF) maintains the highest level of respect for the privacy of its donors. In furtherance of our commitment to honor donor rights, we have developed this Donor Privacy Policy to guide our volunteers and staff on how they may and may not use our donors' personal information. This policy may be updated from time to time. SCCF collects and uses various, personal information from donors that may include: amount donated, address, telephone number, donor comments and e-mail address. Tax laws in the United States and the State of Florida require SCCF to keep contact information and contribution level of donors on file.

How we use that information

SCCF will never publish, sell, trade, rent or share names (unless released for publication), e-mail or mail addresses, or telephone numbers of our donors. SCCF will use contact information (e-mail, telephone number and address) of donors for these purposes only:

- Distribute receipts for donations
- Thank donors for their donation
- Inform donors about SCCF activities and news alerts
- Internal analysis and record keeping
- Reporting to relevant U.S. and State agencies (these reports are not for public inspection)
- Contact donors about changes to this policy

We allow donors the option to have their name publicly associated with their donation unless the donor explicitly chooses their donation to be "anonymous". Donor comments sent to SCCF via written correspondence, email, fax or telephone are kept strictly confidential.

Financial information

All access to donor financial information is strictly limited to senior professional staff members (both salaried and volunteer) who need to process those data. No such data are given to any person, organization or group who does not need to access those data.

SCCF only uses online payment processing services with world class security and strong reputations. SCCF does not store, nor does it have access to, your credit card information, bank account numbers, or other account data sent to those processing services.